

THIRD ANNUAL CRUZIN' HAVANA CAR SHOW AND POKER RUN
SATURDAY, JUNE 19, 2010
FOOD BOOTH INFORMATION: VENDOR RULES & REGULATIONS

Food Booth: A food booth is a 10' x 10' spot at the festival site; vendor provides own table, chairs and canopy, and trash receptacle. There will be a roll-off dumpster available at the event. No electrical power is available at the festival sites, but the vendor can bring their own generator. Booth fee is \$50, unless waived by the Havana Business Improvement District ("Havana BID") and/or the Old Car Council of Colorado ("OCCC") in writing prior to the event. Restaurants within the boundaries of the Havana BID get first choice of the food booth spaces. The booth fee (if applicable) must be paid in full on or before June 1, 2010. A \$50.00 fee will be charged for returned checks.

Set-Up & Tear Down: Vendors will receive a confirmation call or letter and booth number assignment before the event. Vendors may begin setting up at 2 p.m. Tear down may begin at 8:30-9 p.m.

Loading & Unloading: Vendors may unload at the booth site and then move their vehicle to the designated parking area.

Food & Beverage Sales: The vendor is responsible for completing the Tri-County Health Department's application packet, "Conduct a Temporary Retail Food Establishment," which includes the license application. These documents can be found on the events page of www.onhavanaastreet.com. Refer to the FAQ page in the packet for information. Each food vendor is required to obtain a temporary events license from Tri-County Health (\$154), even if the vendor already has a license to operate a restaurant in Colorado. The vendor is required to return the application packet and fees to Tri-County Health Department by June 1, 2010, which is two weeks prior to the event.

Subletting Food Booth Space: Will not be permitted.

Vendor Property & Liability: Vendors exhibit at his/her own risk. The event will be policed by D.A.R.E. officers, but the vendor understands and expressly agrees that the Havana BID and OCCC are not responsible for providing specific security or protection for vendor property and are not responsible or liable in any way damages or other losses occurring to said property.

Licensing & Taxes: The vendor is responsible for all sales, use, employment and other taxes. If the vendor is selling items, the vendor must have a valid sales tax license, and any other license(s) that may be required by the City of Aurora.

Insurance: Each vendor should contact his or her insurance company to ensure that vendor is covered during the event. All vendors agree to hold the Havana BID and OCCC, and their respective directors, officers, and employees harmless for any claims, demands, damages and liability whatsoever arising on account of or in anyway arising out of the event.

Fire regulations: All vendors must comply with all applicable fire code regulations.

No Cancellation: The event will proceed as scheduled, even in the event of inclement weather.

Vendor Location: The Havana BID reserves the right to make last-minute changes in the booth layouts and/or locations on the day of the event, if the need arises. You will receive your festival site and booth number assignment in your call or confirmation letter. You can indicate your preference of festival sites, but booth assignments will be made on a first come, first service basis as space at your preferred site is still available.

Please return this food booth application by June 1, 2010, with your \$50 check for your food booth space rental **payable to: Havana BID**

Mail to:

Gary Canady
12695-B E Pacific Circle
Aurora CO 80014

CONTACT INFORMATION: Gary Canady, Old Car Council of Colorado
Phone: 303-886-7923 Email: gcanady@comcast.net

REGISTRATION

I would like to participate in the 2010 Cruzin' Havana Car & Bike Show and Poker Run (the "Event") as a vendor. I have read the Food Booth Information: Vendor Rules and Regulations and agree to all of the terms specified therein. I also consent to the use of my photograph taken during the Event in future marketing or informational publications of the Old Car Council of Colorado or the Havana BID.

Authorized Signature: _____
Date: _____, 2010

I would prefer to be at (check one) festival site*:

- ___ North site, Gateway Mazda, 90 Havana, SE Corner of 1st & Havana
- ___ Gibby's/Buckingham Village, Jewell & Havana
- ___ 1450 S Havana (Wells Fargo Bank Building)
- ___ Stevinson Toyota East & Scion, 444 S Havana
- ___ South Site, The Stampede, Parker Road & Havana

* Site assignments will be made on a first come, first served basis as space is still available at the sites